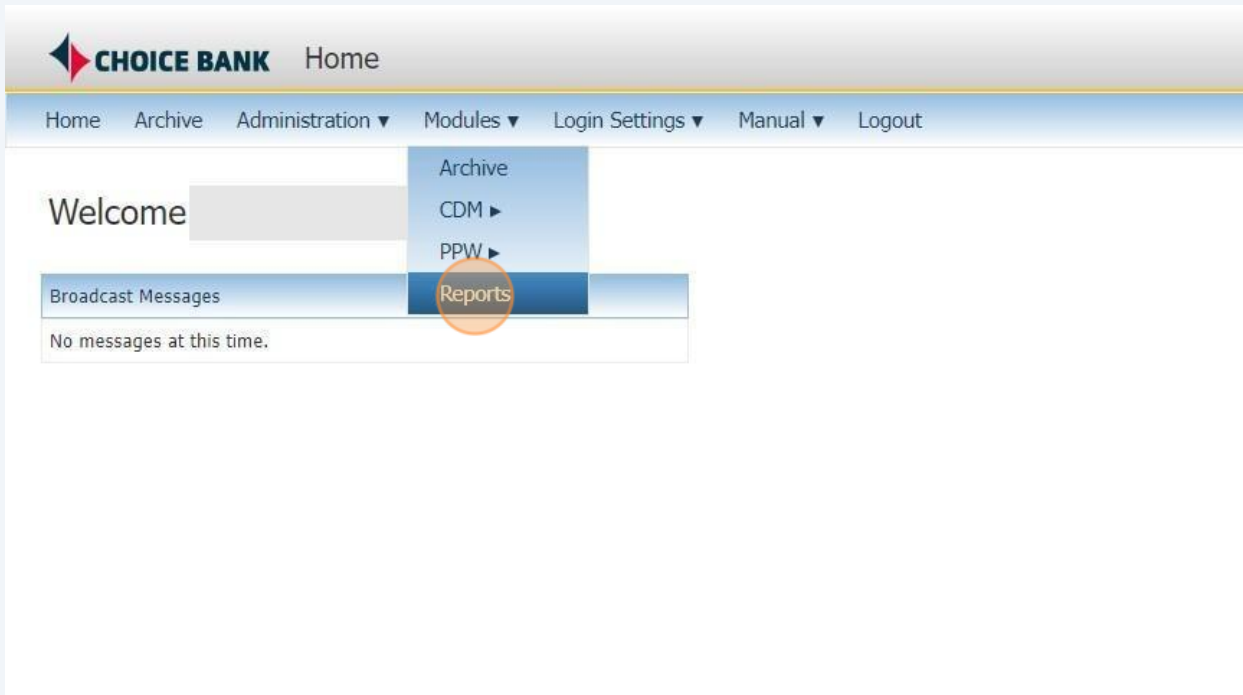


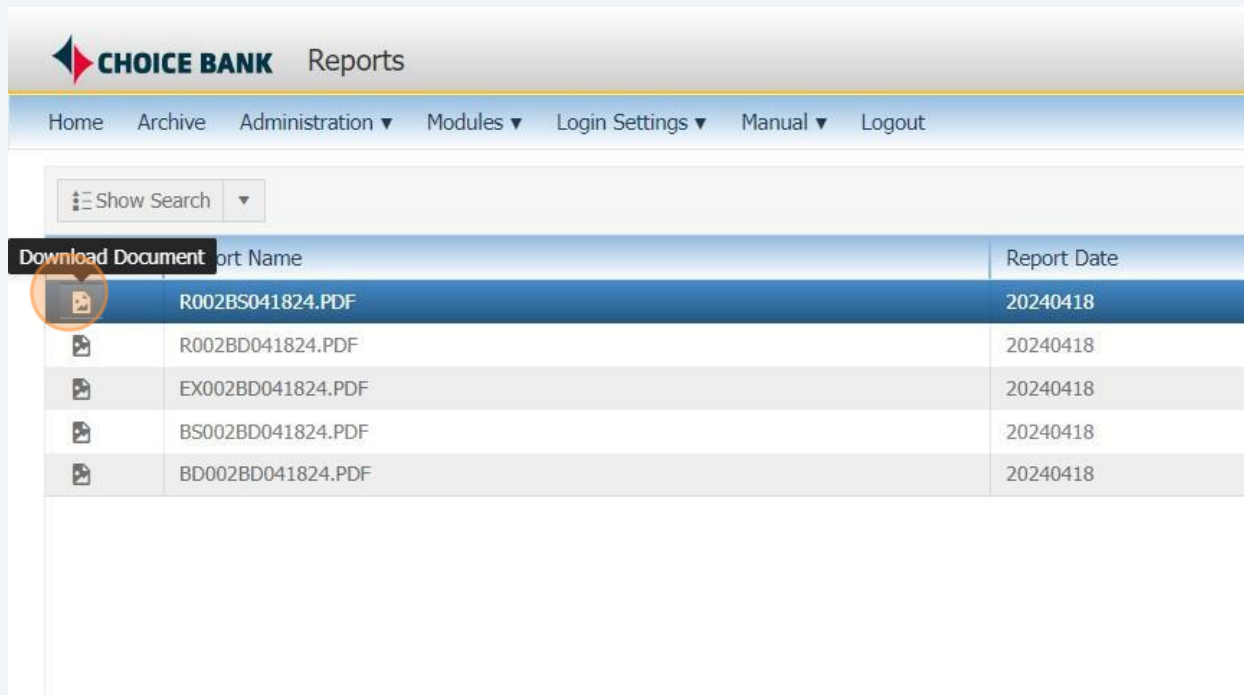
Accessing Daily Reports in Lockbox Central



1 Click "Reports" under the Modules tab.



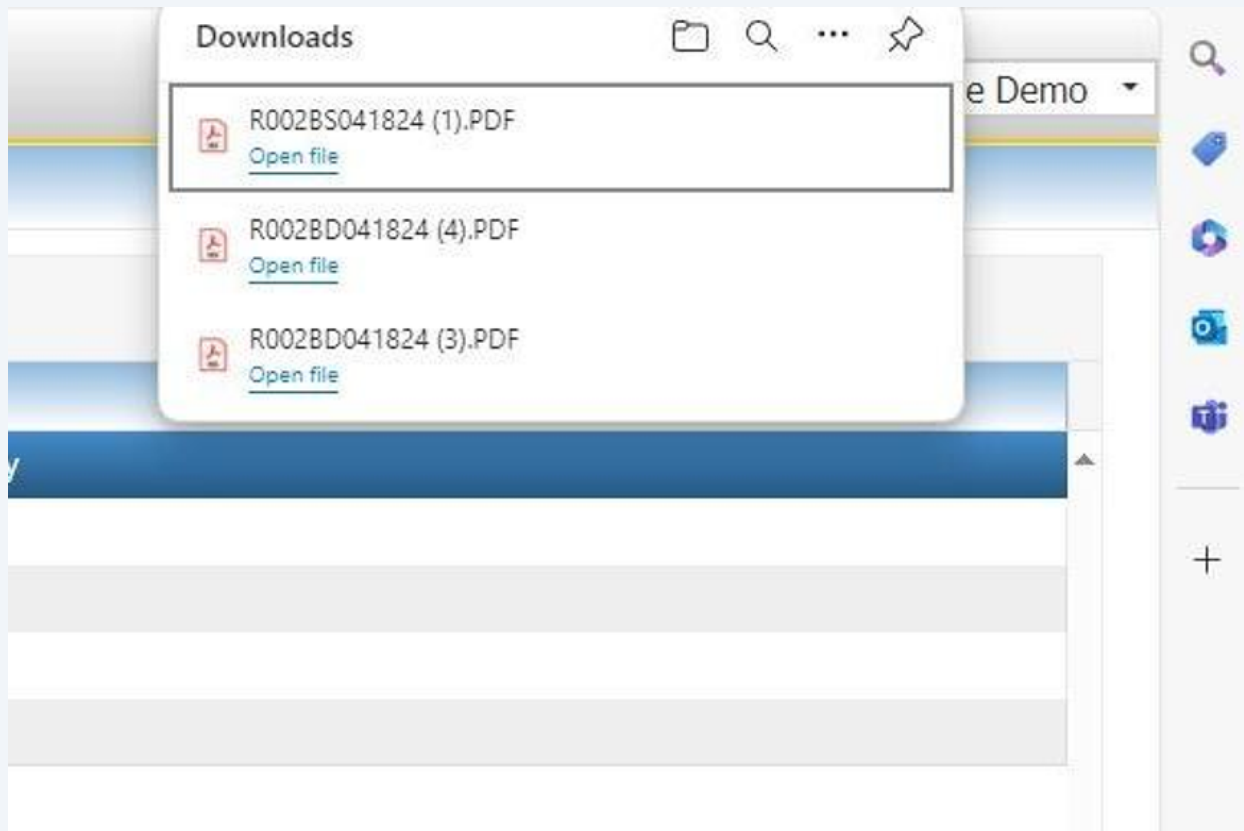
2 You can download the reports to your computer.



The screenshot shows the CHOICE BANK Reports page. At the top, there is a navigation bar with links: Home, Archive, Administration, Modules, Login Settings, Manual, and Logout. Below the navigation bar is a search bar with the text "Show Search". The main content area displays a table of reports. The first row of the table is highlighted in blue and has a "Download Document" button next to it. The table has three columns: "Report Name" and "Report Date".

Report Name	Report Date
R002BS041824.PDF	20240418
R002BD041824.PDF	20240418
EX002BD041824.PDF	20240418
BS002BD041824.PDF	20240418
BD002BD041824.PDF	20240418

3 Open the download.



The screenshot shows a Windows file explorer window titled "Downloads". It displays three PDF files that have been downloaded from the previous step. Each file has a download icon next to it and a link to "Open file".

File Name	Action
R002BS041824 (1).PDF	Open file
R002BD041824 (4).PDF	Open file
R002BD041824 (3).PDF	Open file

4

Below is a sample report.

145 - Choice Bank - UAT

Wholesale Sample
Summary Report

DEPOSIT DATE: 04-18-2024

CID: 2
PO Box: 987654

BATCH	RUN	FILE AMOUNT	CHECK AMOUNT
0001	003	6 \$241,192.08	6 \$241,192.08
0003	002 - Check Only	4 \$45,059.05	4 \$45,059.05
FILE TOTALS:		10 \$286,251.13	10 \$286,251.13
DEPOSIT ONLY TOTALS:			0 \$0.00
GRAND TOTALS:		10 286,251.13	10 \$286,251.13

4/19/202 11:23 am

Page 1 of 1